

MINUTES OF OMBERSLEY AND DOVERDALE PARISH COUNCIL
HELD ON TUESDAY, 20TH MARCH 2018 AT 7.30PM.
AT SYTCHAMPTON VILLAGE HALL

Present: Cllrs Mrs J Goodman (Chairman), W T Arnold, Mrs H Barningham, M Best, F Cody, Mrs S Collier, P Reynolds, R Reynolds, J Ringe, Mrs B J Serrell and C J Welch (11)

Public Question Time

No members of the public were present.

25/18 Chairman's Announcements

The Chairman updated Councillors on her recent attendance at a meeting organised by Wychavon District Council. The meeting aimed to explore ways in which the District Council could support Parish Councils in the future. Many concerns were raised about planning matters.

26/18 Apologies for Absence

Apologies for absence were received from Cllrs D Ingram and C McKenzie-Rowan. An apology was also received from Cllr P Tomlinson (County and District Councillor).

27/18 Declarations of Personal and Prejudicial Interest

The following interests were declared:-

Cllr W T Arnold – Member of Ombersley Memorial Hall Management Committee and Ombersley Memorial Hall Trustee.

Cllr M Best – Member of the Sytchampton Village Hall Management Committee.

Cllr F Cody – Parish Council representative on Sytchampton Village Hall Management Committee.

28/18 Minutes of the Meeting held on 20th February 2018

Copies of the minutes of the meeting held on 20th February 2018 had been previously circulated to Councillors. It was moved by Cllr F Cody and seconded by Cllr M Best that the minutes were an accurate record of the meeting.

All Councillors agreed and the Chairman signed the minutes.

29/18 Planning Matters

(a) Planning Applications for consideration

The Clerk to the Council reported that a number of planning applications were currently being considered by Councillors prior to responses being made under the delegated authority procedure.

(b) Responses to Planning Applications made on behalf of the Parish Council (Delegated Authority)

The Clerk to the Council reported that he had responded to a number of applications on the Parish Council's behalf under the delegated authority procedure. These were listed at Appendix 1 to these minutes.

(c) Details of decision Notices received from Wychavon District Council

A list of decision notices received since the last meeting was also circulated. A copy was included in Appendix 1 to these minutes.

- (d) Consideration of any other 'planning' matters received by the Council prior to the commencement of the meeting.

Since his co-option to the Council, Cllr Ringe had expressed an interest in planning matters and had comments on those applications circulated for comment. It was therefore proposed by Cllr Cody and seconded by Cllr Mrs Serrell that Cllr Ringe join the 'virtual planning committee' who had been authorised by the Parish Council to respond to Planning Applications on its behalf.

Cllr Mrs Serrell also reported that she had been informed that the application seeking a Certificate of lawful use for proposed development comprising reinstatement of access drive at Dough Bank (Appn. 18/00061/CLPU) had been refused.

30/18 County and District Councillors Reports

Although unable to be present a copy of the County Council's Members update had been circulated to the Parish Council. A District Councillor report had also been circulated.

Particular attention was drawn to the consultation being undertaken by the Committee for Standards in Public Life. Councillors undertook to review the contents of the consultation paper and forward any comments to the Clerk to the Council.

31/18 Parish Council Neighbourhood Plan

The Chairman had produced a report updating Councillors on progress since the last meeting. This had been circulated prior to the meeting. The report set out the comprehensive process which had been undertaken to identify a preferred partner to work with the Parish Council on the production of its Neighbourhood Plan.

Having sought quotations and conducted telephone interviews with each company, the conclusion was that DJN Planning should be appointed as the Council's preferred partner. The Parish Council had previously delegated authority to formally appoint a partner but took the opportunity to confirm that it was content with the selection process and the conclusions reached.

The estimated overall project costs were estimated to be around £16,000. A grant of £9,000 from the government was expected to be forthcoming which would leave a cost to the Council of around £7,000. With the support currently being provided within the parish it was anticipated that the final cost would be much less.

A lottery grant application of £10,000 was also being sought. The bulk of this funding would be devoted to funding improvements in the way in which the Council communicated with its residents in the future.

A group of 25 volunteers were currently working on aspects of the Plan.

Finally, as part of the development of the plan the Council also considered whether the Plan should contain a call for sites. Inclusion of this aspect would potentially increase the time taken to conclude the plan and may add to the cost. However, additional grants would be available should the Council choose to go down this route.

It was considered that there would be an expectation from local residents that a call for sites (and an influence over the location and type of development to be brought forward) should be undertaken. The Parish Council therefore unanimously concluded that investigation be undertaken to include a call for sites in the arrangements.

In conclusion the Parish Council confirmed that they were extremely content with the progress being made and the direction being taken. They also wished to take the opportunity to express the Council's sincere thanks to Cllrs Mrs Goodman and Mrs Collier for the significant amount of time and effort they, and the many volunteers, were committing on behalf of residents of the parish.

32/18 Wychavon DC Social Media Policy

A copy of the Social Media Policy recently adopted by the District Council was circulated. Receipt was acknowledged and the contents were noted by Councillors.

33/18 Police Report

The Clerk to the Council reported that this month's Police Report contained no incidents to report.

34/18 Weighbridge Hut.

(a) Future Electricity Supply.

The Clerk to the Council reported on the arrangements he had put in place to seek alternative suppliers now that the current contract with Npower Business had expired. It was moved by Cllr Cody and seconded by Cllr Mrs Goodman that the Clerk to the Council enter into an arrangement with Npower (SME) on the terms previously circulated to Councillors.

(b) Arrangements for Future Electricity Supply for the Christmas Tree

Cllrs C Welch and P Reynolds would consider appropriate arrangements and would bring proposals back to the Parish Council for consideration.

35/18 Arrangements for Annual Parish Meeting.

Councillors were reminded that the Annual Parish Meeting would be held on Tuesday 17th April 2018 at Sytchampton Village Hall commencing at 7.30pm.

Councillors agreed that the agenda should take the form of previous years. In addition to the usual reports, partner organisations would be invited to attend and inform those present of their current initiatives. The Ombersley Play Area Action Group would be invited to present a report as part of this.

Cllr P Reynolds informed the Council that he would be away so would wish to present his apologies. He would however forward a copy of the Footpath Warden's Report to the Clerk to the Council for circulation.

36/18 Wychavon Parish Games

The Clerk to the Council reported that he had received details of the 2018 Wychavon Parish Games. Copies had been circulated to Councillors. Details would be advertised and expressions of interest sought.

37/18 Finance and Authorisation of Accounts

(a) Ombersley Memorial Hall – Biffa Grant Application - Update

The Clerk to the Council informed the Parish Council that Ombersley Memorial Hall had now re-submitted its Biffa Grant application. As notified to the Parish Council via email, a letter of support from the Parish Council which included a commitment to act as the third party contributor had been prepared and forwarded to the Ombersley Memorial Hall Committee.

Cheques totalling £1,410.64 had been paid since the last meeting. Invoices totalling £309.84 needed to be paid.

It was moved by Cllr Best and seconded by Cllr Ingram that the transactions listed in the schedule and included at Appendix 2 to these minutes be approved. All Councillors agreed.

(b) Reports of Income Received, Cheques Paid and Payments to be made.

The Clerk to the Council informed the Parish Council that VAT incurred during 2017-18 totalling £2,240.06 had been successfully reclaim from HMRC. Additionally a payment had been included to the schedule of invoices requiring approval. This related to the settlement of room hire charges at Sytchampton Village Hall for 2017-18 (£224.00).

Income totalling £2,240.06 had been received. Cheques totalling £1,373.56 had been paid since the last meeting. Invoices totalling £524.00 needed to be paid.

It was moved by Cllr Best and seconded by Cllr Cody that the transactions listed in the schedule and included at Appendix 2 to these minutes be approved. All Councillors agreed.

(c) Any other financial matters requiring determination.

No further matters requiring attention were raised.

38/18 Highways Reports

Cllr R Reynolds expressed his continued concern about the lack of attention being given to the flooding issue in Haye lane. The Clerk to the Council confirmed that this particular issue had been raised on many occasions. It had been confirmed that the matter was on the list of works needing to be undertaken by the County Council. The Clerk to the Council would discuss the matter further with the local County Councillor. If necessary, a formal complaint would be made.

39/18 Councillor's Reports

Cllr Mrs Barningham updated the Parish Council on the funds raised by the Ombersley Play Area Action Group. Around £1,000 had been raised to date and a Wine Tasting event would be held later in the week. Other fund raising initiatives were being planned.

The Group had considered utilised the funds to begin to repair the existing equipment. This approach, however, was not favoured by the Group.

Cllr P Reynolds highlighted the difficulties the Group were having in pursuing Grant applications. He also reported on the details of the next village walk which would be held on 9th June 2018

He also updated Councillors on discussions with the Woodland Trust regarding the future maintenance of Millhampton Wood

Cllr J Ringe updated the Parish Council on discussions he was having with Severn Trent regarding Sewage and surface water drainage capacity issues in the village.

40/18 Correspondence

A list of correspondence had been circulated and was received by the Parish Council.

41/18 Next Meeting

The next meeting of the Parish Council would be held on Tuesday 15th May 2018 in the Narthex, St Andrew's Church, Ombersley commencing at 7.30pm.

The meeting ended at 9.10pm

..... CHAIRMAN.

Appendix 1

Responses to Planning Applications on behalf of the Parish Council

- (i) 18/00481/HP – Hunt Green Cottage, Hunts Green, Ombersley, WR9 0AW – Implementation of planning approval W/15/02367/PP to demolish existing garage and construction of a double garage with ancillary accommodation above without compliance with conditions 3 (materials) and 5 (plans)
- (ii) 18/00407/FUL – Northwood House, Main Road, Ombersley, WR9 0DP – Proposed new dwelling
- (iii) 18/00381/CU – Far Field, Boreley Lane, Lineholt, Ombersley, WR9 0HU – Implementation of planning approval W/06/00869/CU for alterations and change of use of part of existing outbuilding into ancillary residential accommodation with retention of existing double garage spaces as storage only without compliance with condition 3 to allow ancillary accommodation to be occupied with a non-family member or staff in connection with the main residence.
- (iv) 17/02595/FUL – Hawford Bridge Fishery, Ombersley Road, Hawford, WR3 7SE – Erection of stable block and tack room (relocation of approved stable block) and erection of field shelter.

Details of decision Notices received from Wychavon District Council

- (i) 17/02202/FUL – 6, Coneygree Villas, Droitwich Road, Ombersley, WR9 0DR – Erection of new dwelling (amendment to planning approval W/15/00775/PN) – **APPROVED**
- (ii) 17/02612/RM – Reserved Matters application following outline permission W/16/01866/OU for matters relating to scale, layout, landscaping and external appearance for two dwellings – **APPROVED**
- (iii) 17/02225/OU – Land Off, Main Road, Ombersley – Implementation of planning approval W15/00766/OU for the construction of 30 dwellings together with associated access, car parking and landscaping without compliance with condition 14 (drawing numbers) to amend access, layout and scale - **APPROVED**

Appendix 2

FINANCE and AUTHORISATION OF ACCOUNTS

a. Income Received:

HMRC	VAT Reimbursement VAT incurred 2017-18	£2,240.06
		£2,240.06

b. Cheques paid since the last meeting

Ombersley Memorial Hall	Room Hire Charges	£41.00	2042
RB and S J Johns	Reimbursement TOAD Website set up costs	£198.82	2043
Fasthosts (JJ)	Extended Support Ombersley.net (Dec – Feb Inc)	£19.02	2044 (p)
J Jordan	Clerk's Expenses (Nov – Feb)	£51.00	2044 (p)
Npower	Weighbridge – Electricity (to 31.01.18)	£47.64	DD
J Jordan	Clerk's Salary – February 2018	£433.33	SO
David Miles	Lengthsman, Gardening and VAS – February 2018	£582.75	2045
		£1,373.56	

c. Invoices Received for Payment (to date)

T Brook Grab Services	Removal of waste materials – From funds held - Major Oliver	£288.00
Clerks and Councils Direct	Annual Subscription	£12.00
Sytchampton Village Hall	Room Hire Charges 2017-18	£224.00
		£524.00